

MAR 24 2015

EXPENSE CLAIM FORM - President, VP, Board

DATE March 19, 2015

VENDOR/STAFF#
(as applicable) VE-0433

NAME
(Claimant/Payee) Dan Buchner
FIRST MIDDLE LAST

Position VP LD

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Business Development Edmonton

| Rcpt no. | Date | Expense Type | GL Acct | Fund | Cost Centre | Activity Type | Activity Code | Sub-activity Code | Activity Locn | Description | NET Amount | GST Amount | Total Amount |
|---------------------------|----------|--------------------------|---------|------|-------------|---------------|---------------|-------------------|---------------|-----------------|------------|------------|---------------|
| 1 | 2/2/2015 | Travel-General (Pres,VP) | 3101 | 2100 | 159990 | 690 | | | | taxi | \$ 66.00 | | \$ 66.00 |
| 2 | 2/3/2015 | Travel-Meals | 3106 | 2100 | 159990 | 690 | | | | meal | \$ 4.15 | | \$ 4.15 |
| 3 | 2/3/2015 | Travel-Meals | 3106 | 2100 | 159990 | 690 | | | | meal | \$ 23.15 | \$ 1.00 | \$ 24.15 |
| 4 | 2/4/2015 | Travel-Accomm. | 3105 | 2100 | 159990 | 690 | | | | accommodation | \$ 357.50 | \$ 17.00 | \$ 374.50 |
| 5 | 2/4/2015 | Travel-General (Pres,VP) | 3101 | 2100 | 159990 | 690 | | | | taxi | \$ 61.44 | | \$ 61.44 |
| 6 | 2/4/2015 | Travel-Meals | 3106 | 2100 | 159990 | 690 | | | | meal | \$ 6.66 | | \$ 6.66 |
| 7 | 2/5/2015 | Travel-General (Pres,VP) | 3101 | 2100 | 159990 | 690 | | | | airport shuttle | \$ 57.00 | \$ 2.85 | \$ 59.85 |
| 8 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 9 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 10 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 11 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 12 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 13 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 14 | | | #N/A | 2100 | 159990 | 690 | | | | | | | \$ - |
| 15 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 16 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 17 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 18 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 19 | | | #N/A | 2100 | | | | | | | | | \$ - |
| 20 | | | #N/A | 2100 | | | | | | | | | \$ - |
| Total Expenses : A | | | | | | | | | | | | | 596.75 |

| GL Code Summary | | | | | | | | | | |
|-----------------|--------------------------|-------------|------|---------------|---------------|-------------------|-------------------|------------|-------|---------------|
| GL | Expense Type | Cost Centre | Fund | Activity Type | Activity Code | Sub-activity Code | Activity Location | NET Amount | GST | Total Amount |
| 3101 | Travel-General (Pres,VP) | 159990 | 2100 | 690 | | | | 184.44 | 2.85 | 187.29 |
| 3102 | Travel-General (BOG) | 159990 | 2100 | 690 | | | | - | - | - |
| 3105 | Travel-Accommodation | 159990 | 2100 | 690 | | | | 357.50 | 17.00 | 374.50 |
| 3106 | Travel-Meals | 159990 | 2100 | 690 | | | | 33.96 | 1.00 | 34.96 |
| 3107 | Travel-Incidentals | 159990 | 2100 | 690 | | | | - | - | - |
| 3610 | Hosting | 159990 | 2100 | 690 | | | | - | - | - |
| 3611 | Hosting (Alcohol) | 159990 | 2100 | 690 | | | | - | - | - |
| 6132 | Travel Advance | 159990 | 2100 | 690 | | | | - | - | - |
| | Other1 | 159990 | 2100 | 690 | | | | - | - | - |
| | Other2 | 159990 | 2100 | 690 | | | | - | - | - |
| | Other3 | 159990 | 2100 | 690 | | | | - | - | - |
| Total | | | | | | | | | | 596.75 |

| | | |
|-------------------------|-----|-----------|
| Travel Advance | B | |
| Balance Due to Claimant | A-B | \$ 596.75 |

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

_____ date

_____ date

_____ date

24/15

| | | | |
|-------------------------------|--|------------------|--|
| Return to Requestor (RTR) | | Mail to Claimant | |
| Requestor Name (if RTR) | | | |
| Requestor Dept (if RTR) | | | |
| Prepared by (if not claimant) | | | |



Diners Club : Statement

[Close Window](#)

| | | | |
|---------------------------|--------------------------------------|---------------------------|-------------|
| Account Name : | DANIEL C BUCHNER THE BANFF CENTRE | Currency : | CAD |
| Card Number : | [REDACTED] | Previous Balance : | \$ 1,753.50 |
| Statement Date : | 28-Feb-2015 | Payments : | \$-1,753.50 |
| Payment Due Date : | 27-Mar-2015 | New Transactions : | \$ 596.75 |
| | | Balance Due : | \$ 596.75 |
| | | Past Due Balance : | \$ 0.00 |

| Date | Description | Transaction Amount | Reference Number |
|-------------|---|--------------------|------------------|
| | TRANSACTIONS FOR DANIEL C BUCHNER ACCOUNT NUMBER [REDACTED] | | |
| 02-Feb-2015 | AIRPORT TAXI SERVICE,EDMONTON,AB,CAN | \$ 66.00 | 800122841673 1 |
| 03-Feb-2015 | SUBWAY 39867,EDMONTON,AB,CAN | \$ 4.15 | 000433087436 2 |
| 03-Feb-2015 | ALLEGRO ITALIAN KITCHEN,EDMONTON,AB,CAN | \$ 24.15 | 800122816568 3 |
| 04-Feb-2015 | MATRIX HOTEL,EDMONTON,AB,CAN | \$ 374.50 | 800103599851 4 |
| 04-Feb-2015 | YELLOW CAB,EDMONTON,AB,CAN | \$ 61.44 | 549457221741 5 |
| 04-Feb-2015 | SUBWAY 39867,EDMONTON,AB,CAN | \$ 6.66 | 000900492274 6 |
| 05-Feb-2015 | EXPLORE ROCKIES TOURS,604-681-7311,AB,CAN | \$ 59.85 | 000903505247 7 |
| 23-Feb-2015 | PAYMENT RECEIVED -- THANK, YOU | \$ -1,753.50 | 7047088 |
| | TOTAL PURCHASE CREDITS [REDACTED] | \$ -1,753.50 | |
| | TOTAL PURCHASE DEBITS [REDACTED] | \$ 596.75 | |

AIRPORT TAXI SERVICE
4608 101 ST. (7808907070)
EDMONTON, AB
T6E 5G9

Term ID: 05275424

Purchase

Entry Method: C

Invoice #: 909

Amount: \$ 55.00

Tip: \$ 11.00

Total: \$ 66.00

2016/02/02 20:44:07

Seq #: 0010230170

Appr Code: 022168

Resp Code: 01/027

AF 8B 04 BA A9 06 29 FC
00 00 00 00 00
E8 00
66 73 C7 0C E0 43 C1 8C

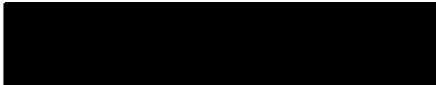
APPROVED
Thank

Customer

- IMPORTANT
retain this copy for records

GST 8450030 5294

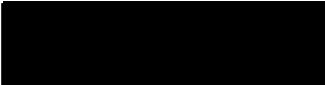
10011-109th Street
EDMONTON AB



DATE 2015/02/03
TIME 0984 22:15:34
RECEIPT NUMBER
C82040591-001-085-010-0

PURCHASE
AMOUNT \$21.00
TIP \$3.15
TOTAL

\$24.15



DAF7FE9B7D9CEE33
0000008000-E800
065BFCF42A55BFB8

APPROVED

AUTH# 060242 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
RECEIPT FOR RECORD

Allegro Italian Kitchen
10011-109th Street
Edmonton, Alberta
780-424-6644

Your GST# 896140894



125

Check: 1238 Guests: 1
Table: 12-1
02/03/2015 07:36PM

1 PENNE CON SALSICIA 20.00
Subtotal 20.00
G.S.T. 1.00
Total Due \$21.00

****Please Pay Server****



Mr Daniel Buchner



Room Number: 0514
Arrival Date: 02-02-15
Departure Date: 02-04-15
Page No: 1 of 1
Confirmation No 17253336

INFORMATION INVOICE

Folio No:

02-04-15

| Date | Description | Charges | Credits |
|----------------|--------------------------------------|---------------|---------------|
| 02-02-15 | Room Revenue | 165.00 | |
| 02-02-15 | Destination Marketing Fee - 3% | 4.95 | |
| 02-02-15 | Tourism Levy - 4% | 6.80 | |
| 02-02-15 | Room GST - 5% | 8.50 | |
| 02-03-15 | Room Service Room# 0514 : CHECK# 367 | 2.00 | |
| 02-03-15 | Room Revenue | 165.00 | |
| 02-03-15 | Destination Marketing Fee - 3% | 4.95 | |
| 02-03-15 | Tourism Levy - 4% | 6.80 | |
| 02-03-15 | Room GST - 5% | 8.50 | |
| 02-04-15 | Room Service Room# 0514 : CHECK# 573 | 2.00 | |
| 02-04-15 | | | 374.50 |
| Total | | 374.50 | 374.50 |
| Balance | | 0.00 | |

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #105631154 RT 0001

PRESTIGE CABS
10135 31 AVENUE NW
EDMONTON AB T6H-1C2
780-462-4444

Term Id: 45024114782149
Item #: 0110
MasterCard
PURCHASE
On 11/12/2015



AID: A0000000041010

APPROVED

| | |
|--------|------------|
| AMOUNT | CAD\$51.20 |
| TIP | CAD\$10.24 |
| | ===== |
| TOTAL | CAD\$61.44 |

Ref. #: C
Auth. #: 014794
Resp. Code: 00
TVR: 4000000000
TSI: E800

BOOK ON LINE AT EDMTAXI.COM
THANK YOU FOR BEING OUR GUEST
NIKOLA 780-919-6036
GST 106403070

Date: 2015/02/04 Time: 14:30:51
Response: AUTH 014794

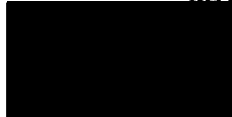
5

SUBWAY STORE #39867
10621 100 STREET
EDMONTON AB T5J0B3
780-413-6627

Merchant ID: 26785950064
Term ID: 001

Ref #: 098

Sale



Entry Method: Chip

02/04/15 12:27:52
Inv #: 000098 Appr Code: 043376
Adorud Batch#: 000664
Total: \$ 6.66

By entering a verified PIN, cardholder
agrees to pay issuer such total in
accordance with issuer's agreement with
cardholder (Merchant agreement if credit
voucher).

Retain this copy for statement
verification.



AID: A0000000041010
TVR: 00 00 00 00 00
TSI: E8 00

Merchant Copy

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[Itinerary Without Prices](#)

Confirmation Number: **E565988**

Amount Paid: **59.85**

Paid By: [REDACTED]

Booking Details

First Name: Dan

Affiliate #:

Last Name: Buchner

Ordered By:

Email: [REDACTED]

Customer Ref:

Phone: [REDACTED]

Promo Code:

Country: [REDACTED]

Booked By: online

Purchase Date: Feb 04, 2015

| Date | Tour Name | Adults | Children | Total |
|-------------|-----------------------------------|-------------|-------------|---------|
| 04 Feb 2015 | Calgary Airport to Banff ~ 5:15pm | 1 @ \$57.00 | 0 @ \$28.50 | \$57.00 |

Operated By Brewster Banff Airport Express

PICKUP TIME: 05:15 PM - Calgary International Airport ** Check in at Brewster desk on Arrivals Level between gates B and C.

Special Notes: FOX

[Modify](#)

All prices in Canadian dollars

| | | |
|--------------------------|-----------|--------------|
| Tour Services | \$ | 57.00 |
| GST | \$ | 2.85 |
| Total Amount Paid | \$ | 59.85 |

Cancel Booking

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